

Title: Mental Health Outreach Specialist

Level of Effort: Full-time (40 hours)

Starting Salary Range: \$62,000-63,000

Location: Mineola, Texas

Description of role: The Mental Health Outreach Specialist will implement outreach and educational initiatives to reduce mental health stigma, improve mental health awareness, and promote the overall mental well-being of the community. While the primary target area for outreach activities will be the local Northeast Texas region, the position also will include state-wide and national efforts. This position will work closely with community members, Clover's project and administrative staff, and community agencies and providers. Note that this is not a clinical position. This position reports to Clover's Director of Community Initiatives.

Duties will include, but are not limited to, the following:

- Implement outreach programs and initiatives to promote mental health awareness in Northeast Texas
- Plan, coordinate, and conduct support groups for community members in Northeast Texas
- Plan, coordinate, and conduct mental health awareness trainings for community members in Northeast Texas and nationally
- Collaborate with community partners to develop and deliver mental health-related programming
- Curate, create, and disseminate mental health educational materials and resources
- Support Clover's assessment of mental health needs within the communities we serve
- Actively network to build and maintain positive relationships with local mental health providers, and document the outcomes of that networking
- Participate in community events as a representative of Clover; this may include events scheduled outside of normal business hours
- Participate actively in Clover's social media accounts, by posting mental health-related material and engaging with relevant content posted by others
- Engage community members via presentations and written communication to promote mental health awareness
- Maintain accurate and up-to-date records of outreach activities and outcomes
- Prepare communications, such as memos, emails, invoices, reports, and other correspondence as needed
- Other related duties as assigned




Required Education/ Experience:

- Masters degree in a behavioral health field
- Licensure in a behavioral health field (e.g., LCSW, LMSW, LPC, LP) preferred but not required
- Experience conducting mental health outreach and/or training
- Experience conducting support groups and/or process groups
- Knowledge of local community agencies and resources

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- Strong interpersonal and communication skills; ability to work effectively with people from diverse backgrounds
- Demonstrated organizational skills
- Demonstrated ability to collaborate and problem-solve
- A valid driver's license and reliable transportation
- Proficiency in Microsoft Office, email systems, and adaptability in learning new software

Clover Benefits: Clover offers a benefits package to employees which includes health, dental, and vision insurance, 401K match, funding for professional development, reimbursed travel expenses, flexible remote working and time off policies, and generous family and medical leave policies.

About Clover: Clover Educational Consulting Group, Inc. is a 501c3 non-profit corporation based out of Mineola and Austin, Texas. The founders of Clover are doctoral-level licensed psychologists with specific expertise in research, administration, policy, program development, and education and training. Clover is governed by a Board of Directors and retains a network of consultants with expertise in topics related to training and healthcare. The Mission of Clover Educational Consulting Group, Inc. is to advance the mental wellbeing of the communities we serve through workforce development, program improvement, training, and outreach.

To Apply

Send a Cover Letter and Resume to:

hiring@clovered.org

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