

Title: Community Outreach Specialist- Behavioral Health

Level of Effort: Full-time (40 hours)

Starting Salary Range: \$48,000-54,000

Location: Mineola, Texas

Description of role: The Community Outreach Specialist- Behavioral Health will conduct community outreach and educational activities to reduce mental health stigma, improve mental health awareness, and promote overall community wellness within the northeast Texas region. This position will work closely with community members, Clover's project and administrative staff, and community agencies and providers. Note that for the first 12 months of the position, duties will focus largely on mental health informed outreach related to COVID-19 vaccination, in support of Clover's federal- and state-funded efforts to improve COVID-19 vaccination rates in Northeast Texas.

Duties will include, but are not limited to, the following:

- Schedule, plan, coordinate, and participate in community trainings and events related to mental health, substance use awareness, and other matters of public health importance
- Motivate community members to be active, engaged participants in their health and overall wellbeing.
- Provide COVID-19 vaccination educational materials and information related to vaccination access, and communicate with community members about the risks associated with contracting COVID-19 and the safety and efficacy of the COVID-19 vaccine.
- Actively network to build and maintain positive relationships with community members, providers, agency representatives, supervisors and office staff.
- Engage community members and local agencies via social media, presentations, and written communication, to promote health and mental health awareness
- Curate, create, and disseminate public health and mental health information
- Participate in fund-raising activities to support Clover's facilitation of community events
- Collect and maintain data from participants in community trainings and events
- Prepare communications, such as memos, emails, invoices, reports, and other correspondence
- Other related duties as assigned

Required Education/ Experience:

- Bachelor's degree or certification in a behavioral health field is preferred; in lieu of Bachelor's degree or certification, candidate must have at least three years working in a relevant professional role
- Experience conducting community outreach, and knowledge of community agencies and resources
- A valid driver's license, verifiable good driving record, and reliable transportation
- Strong interpersonal and communication skills; ability to effectively work with people (staff, clients, doctors, agencies, etc.) from diverse backgrounds
- Demonstrated organizational skills
- Demonstrated ability to collaborate and problem solve
- Proficiency in Microsoft Office, email systems, and adaptability in learning new software

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Clover Benefits: Clover offers a benefits package to employees which includes health insurance, retirement, funding for professional development, reimbursed travel expenses, flexible remote working and time off policies, and generous family and medical leave policies.

About Clover: Clover Educational Consulting Group, Inc. is a 501c3 non-profit corporation based out of Mineola and Austin, Texas. The founders of Clover are doctoral-level licensed psychologists with specific expertise in research, administration, policy, program development, and education and training. Clover is governed by a Board of Directors and retains a network of consultants with expertise in topics related to training and healthcare. The Mission of Clover Educational Consulting Group, Inc. is to improve the mental health of the community through advances in policy, workforce and training.

To Apply

Send a Cover Letter and Resume to:

hire@clovered.org

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