
Title: Evaluation Consultant- Behavioral Health

Level of Effort: Full-time (40 hours)

Salary Range: \$50,000-\$75,000, depending on education/experience

Location: Mineola, Texas (option for remote work from other cities/states)

Position Overview: The Evaluation Consultant position is responsible for designing and implementing evaluation activities and systems for grant-funded and community behavioral health projects. Duties include, but are not limited to, the following:

- Design, implement, and maintain effective monitoring and evaluation of grant-funded projects and community projects (including databases and data collection instruments).
- Understand, implement, and conduct all work through the lens of best practices in behavioral health program evaluation.
- Design and coordinate the implementation of quantitative and qualitative data collection instruments and materials.
- Conduct data monitoring and analysis.
- Generate and submit written progress reports, performance reports, and summative evaluation reports.
- Ensure timely data and report submission as required by grant funders and stakeholders.
- Lead meetings with stakeholders and provide support (e.g., coaching, training), as needed.
- Support grant proposal development, including generating proposed logic models and evaluation plans.
- Support other Clover duties and functions as assigned.

Required Education/Experience:

- Master's degree in a relevant field is preferred; in lieu of Master's degree, candidate must have at least three years of evaluation experience in behavioral health and/or another relevant field.
- Prior experience with and knowledge of one or more of the following areas: behavioral health, community psychology, social work, public health, or another relevant field.
- Demonstrated skills in program evaluation design and implementation.
- Demonstrated skills in qualitative and quantitative data collection and monitoring.
- Experience using statistical software and spreadsheets for manipulating data and conducting basic statistical analyses (e.g., descriptive, inferential, regression).
- Experience in reporting to federal, state, or other funders.
- Demonstrated skills in project management and ability to complete complex projects under tight deadlines.
- Excellent oral and written communication skills.
- Ability to function effectively both independently and collaboratively as part of a geographically distributed team.
- Proficiency in Microsoft Office and adaptability in learning various software and web platforms (e.g., SurveyMonkey, Google Forms).

Clover Benefits: Clover offers a benefits package to employees which includes health, dental, and vision insurance, 401K, funding for professional development, flexible remote working and time off policies, and generous family and medical leave.

About Clover: Clover Educational Consulting Group, Inc. is a 501c3 non-profit corporation based out of Austin and Mineola, Texas. The founders of Clover are doctoral-level licensed psychologists with specific expertise in research, administration, policy, program development, and education and training. Clover is governed by a Board of Directors and retains a network of consultants with expertise in topics related to training and healthcare. The Mission of Clover Educational Consulting Group, Inc. is to improve the mental health of the community through advances in policy, workforce, and training.

To Apply: Please send a Cover Letter and CV or resume to hire@clovered.org.