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Title: Community Health Worker  
Level of Effort: Full-time (40 hours)  
Starting Salary Range: \$40,000-45,000  
Duration: August 2021- July 2022  
Location: Mineola, Texas

Description of role: The Community Health Worker (CHW) will conduct direct outreach and educational activities related to COVID-19 vaccination within the northeast Texas region, as a key member of Clover's federally-funded grant project team. The CHW will work closely with Clover's project staff, other behavioral health providers, community members, medical providers, and other agencies to provide educational materials and improve COVID-19 vaccination rates in Northeast Texas. Note that the continuation of this position beyond July 2022 is contingent on the availability of funds.

Duties will include, but are not limited to, the following:

- Provides COVID-19 vaccination educational materials and information related to vaccination access. Communicates to community members about the risks associated with contracting COVID-19 and the safety and efficacy of the COVID-19 vaccine.
- Participates in community events to disseminate information about COVID-19 vaccines.
- Builds and maintains positive working relationships with community members, providers, agency representatives, supervisors and office staff.
- Motivates community members to be active, engaged participants in their health and overall wellbeing.
- Documents all encounters with community members and providers and ensures accurate collection of required data for grant reporting purposes
- Facilitates community access to resources including COVID-19 educational materials and vaccination materials, vaccination locations, COVID-19 testing sites, and relevant health services.
- Works collaboratively and effectively within the grant project team. Establishes positive, supportive relationships with participants and provides feedback to other members of the team as needed.
- Travels to community locations, various agencies, and other outreach destinations.
- Performs miscellaneous job-related duties as assigned.

Required Education/ Experience:

- High school diploma or GED
- An active certification as a Community Health Worker, or at least 1 year of experience directly related to the duties and responsibilities specified
- A valid driver's license, verifiable good driving record, and reliable transportation
- Strong written and verbal communication
- Demonstrated organizational skills
- Demonstrated ability to collaborate and problem solve
- Strong interpersonal and communication skills; ability to effectively work with people (staff, clients, doctors, agencies, etc.) from diverse backgrounds
- Knowledge of community agencies and resources
- Working knowledge of multi-system outreach programs related to health care delivery, clinical education, and health-related services

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- Knowledge of transportation and other common barriers to care that may be encountered by community members
  - Skill in use of personal computers and related software applications, including e-mail
  - Skill in organizing resources and establishing priorities

Clover Benefits: Clover offers a benefits package to employees which includes health insurance, retirement, funding for professional development, reimbursed travel expenses, flexible remote working and time off policies, and generous family and medical leave policies.

About Clover: Clover Educational Consulting Group, Inc. is a 501c3 non-profit corporation based out of Mineola and Austin, Texas. The founders of Clover are doctoral-level licensed psychologists with specific expertise in research, administration, policy, program development, and education and training. Clover is governed by a Board of Directors and retains a network of consultants with expertise in topics related to training and healthcare. The Mission of Clover Educational Consulting Group, Inc. is to improve the mental health of the community through advances in policy, workforce and training.

To Apply

Send a Cover Letter and Resume to:

[hiring@clovered.org](mailto:hiring@clovered.org)